**Executive Regional Directors**

**Weekly PLC Team Meeting**

**December 11, 2013**

**7-8:30am**

**Guiding Question:** How do we become a Professional Learning Community (PLC) as we meet the five district goals and implement the 21st Century Model of Education?

**Long-term targets:**

* Be a professional learning community (PLC) by consistently and fully implementing PLC procedures and structures throughout the district
* Meet the five district goals
* Implement the MCPS 21st Century Model of Education
* Integrate the Montana Common Core States Standards in English Language Arts and mathematics across the district
* Collaborate with UM and other community stakeholders to implement goals of SHAPE P-20 grant

**Short-term targets for this meeting:**

* Review team norms
* Understand PLC process for fine arts staff, in building and at district-level
* Finalize agenda for Dec 17th K-12 Leadership PLC meeting
* Determine next steps with Data Wise
* Review weekly ERD/Principal targets and questions

**Roles for this meeting:**

* **Facilitator/Time Keeper** - Trevor
* **Agenda Setter**/**Note taker** - Heather
* **Reading** - Karen

**AGENDA**

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| **TIME** | **ACTIVITY** |
| **7:00-7:05** | Review and revise agenda **(Trevor)** |
| **7:05-7:15** | Reading **(Karen)** |
| **7:15-7:25** | Understand PLC process for fine arts staff, in building and at district-level **(Trevor)**  Working on alignment of district and building priorities for PLC. Clarify with John what PLC is and could look like at the district-level. Opportunity to involve John more completely in Coordinator meetings. |
| **7:25-7:40** | Finalize agenda for Dec 17th K-12 Leadership PLC meeting **(Karen)**  See draft posted on wiki. |
| **7:40-7:55** | Determine next steps with Data Wise **(Heather)**  7am-10am Monday, January 6th planning session scheduled to work on next steps. |
| **7:55-8:10** | Review weekly ERD/Principal targets and questions – see PLC template **(Karen)**  7am-10am Monday, January 6th planning session scheduled to work on next steps. |
| **8:10-8:20** | Address other items not on agenda **(All)** |
| **8:20-8:25** | Conclude meeting with a summary **(Heather)**  Determine items for next meeting agenda  Confirm assignments and next steps |
| **8:25-8:30** | Plus/Delta **(Trevor)**   * What went well? What might we do differently? * How did we do with following our norms? |